

<u>OBJECTIVES</u>	<u>PERSON RESPONSIBLE</u>	<u>TIME</u>
<p>1. All employees will be trained on proper techniques of blood-borne pathogens.</p> <p>2. All employees will master the quiz on handling blood-borne pathogens.</p> <p>3. Employees that are at-risk of blood-borne pathogen exposure will be identified by job description.</p> <p>a) Determine which job tasks are at-risk by a job hazard analysis.</p> <p>1) Areas of campus where areas of risk exposure is expected.</p> <p>b) District will offer to all at-risk employees the Hepatitis B vaccine at no expense to the employee.</p> <p>4. All employees will be trained on post exposure procedures. The procedures are:</p> <p>a) If exposed, report incident to the Health Services and building administrator.</p> <p>b) Go to Bowie Memorial for confidential treatment</p>	<p>1. School Nurses or designated personnel.</p> <p>2. School Nurses or designated personnel.</p> <p>3. Health Services and Administration.</p> <p>School Nurses and Administration</p>	<p>Annual in-service and when hired.</p> <p>Annual in-service and when hired.</p> <p>Periodic review.</p> <p>Within 10 working days of assignment.</p> <p>Annual in-service and when hired.</p> <p>Immediately after exposure. School nurse will facilitate visit to BMH Emergency Services</p>

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<p>c) The district will do follow up no more than 10 days after exposure.</p>	<p>Bowie Memorial Hospital. School Nurses and Administration.</p>	<p>10 Days after exposure.</p>
<p>5. Custodial Services will deal with blood-borne hazards (vomit, urine, feces, large blood spills).</p> <ul style="list-style-type: none"> a) All employees are encouraged to wash their hands with non-abrasive soap and water. b) All employees will use <u>Universal Precautions</u> with all body fluids. c) All employees will be taught to use personal protective equipment. 	<p>Contract Custodial Services by Faulk Custodial Services</p> <p>School Nurses and designated personnel.</p>	<p>Annual in-service and when hired.</p> <p>Annual in-service and when hired.</p>
<p>6. If the employee declines the Hepatitis B vaccine, they must sign the Declination Form. (The employee may change their mind later).</p>	<p>Administration and Health Services.</p>	
<p>7. Sharps containers or the equivalent will be available for any needles used by Health Services personnel.</p>	<p>Health Services.</p>	
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<p>8. 24The District will provide First</p>	<p>Health Services/Administration</p>	
